

**2019-2020**

**In-School Workshop**

**Booking Form**

|  |  |  |  |
| --- | --- | --- | --- |
| **School/Business Name** |  | **Address** |  |
| **Bell Times** | **AM Start** | **Recess** | **Lunch** | **PM Start** | **Recess** | **End** |
|  |  |  |  |  |  |
| **Coordinator’s Name** |  | **Phone #** |  |
| **Coordinator’s Email** |  | **Today’s date** |  |
| **Please email invoice to:** |

Please visit our website to view project choices, or call our office to discuss the perfect workshop for your needs!

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| --- | --- | --- | --- | --- | --- |
| **Class Date** | **Start-****End Times** | **Teacher** | **Project** | **Grade** | **#****students** |
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| **NOTES:** |
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***For ideas visit our updated school projects gallery at*** [***www.clayforkidsedmonton.com***](http://www.clayforkidsedmonton.com)

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| **For Office Use Only** |
| **Estimate #** |  |  **Date Sent** |  | **Invoice #** |  | **Date Sent** |  |
| **Rate** |  | **Mileage** |  | **Instructor** |  | **PHP** |  |